

State of Rhode Island and Providence Plantations

# Budget



## Fiscal Year 2016

Volume I – General Government and Quasi-Public Agencies

Gina M. Raimondo, Governor

# Agency

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## Department Of Revenue

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### Agency Mission

Assesses and collects all taxes, fees, and revenues in the most efficient and cost-effective manner.

Recommends options to enhance revenue collections and revenue competitiveness by evaluating the State's revenue policies and practices.

Administers and enforces all laws pertaining to the operation and registration of motor vehicles.

Administers a lottery system in the most efficient, ethical, and cost-effective manner.

Monitors and reports on the financial condition of the State's cities and towns. Administers a databank on local finances and property values for the benefit of municipalities and public policy decision-makers.

Assists cities and towns in financial distress to achieve sound fiscal management through data analysis, technical assistance, training, and oversight.

### Agency Description

The Department of Revenue was established as a separate department within the executive branch of state government by the 2006 General Assembly and came into existence on July 1, 2006. The department is headed by the Director of Revenue, who is appointed by the Governor, with the advice and consent of the Senate. The Department has seven programmatic functions, including Central Management (Director of Revenue), Taxation, State Lottery, Registry of Motor Vehicles, Revenue Analysis, Municipal Finance, and State Aid (State Aid was transferred from the Department of Administration to the Department of Revenue in FY 2012).

### Statutory History

The Department of Revenue was created by the 2006 General Assembly through the enactment of Article 38 sub. A of the FY 2007 Appropriations Act (R.I.G.L. 42-142).

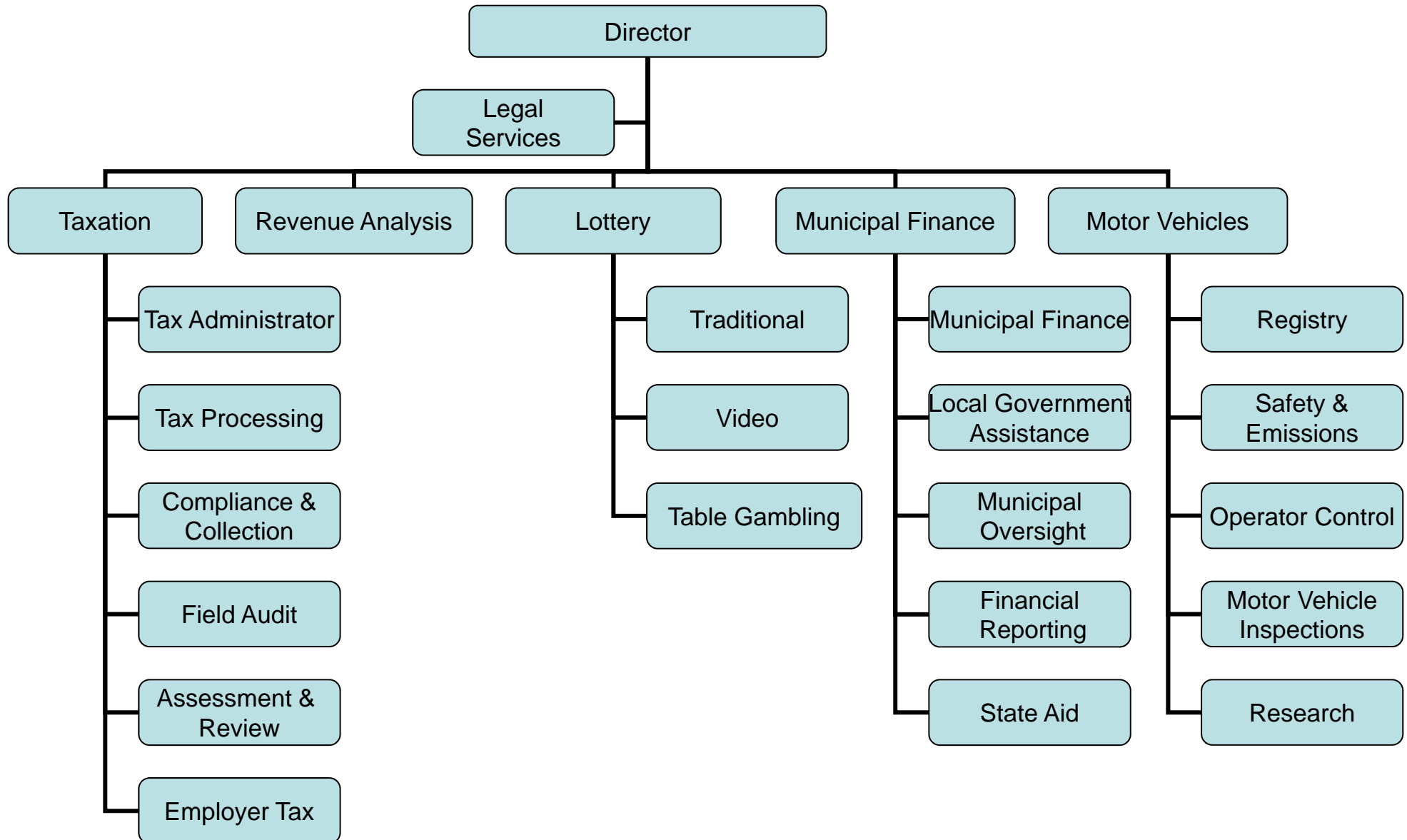
# Budget

## Department Of Revenue

	FY 2013 Audited	FY 2014 Audited	FY 2015 Enacted	FY 2015 Revised	FY 2016 Recommend
<b>Expenditures By Program</b>					
Director of Revenue	852,397	1,047,014	1,122,100	1,114,066	1,144,238
Office of Revenue Analysis	474,704	523,018	564,334	545,366	574,490
Lottery Division	249,312,824	318,238,182	342,306,302	330,592,118	303,850,780
Municipal Finance	2,164,948	1,704,061	2,256,992	2,279,033	2,186,998
Taxation	20,473,534	20,317,626	22,098,570	21,956,569	22,819,933
Registry of Motor Vehicles	18,274,501	18,873,487	24,846,255	22,342,940	21,465,170
State Aid	57,248,352	61,583,867	67,020,089	67,249,646	63,165,640
<b>Total Expenditures</b>	<b>\$348,801,260</b>	<b>\$422,287,255</b>	<b>\$460,214,642</b>	<b>\$446,079,738</b>	<b>\$415,207,249</b>
<b>Expenditures By Object</b>					
Personnel	40,907,611	44,260,112	49,404,295	49,139,253	49,312,715
Operating Supplies and Expenses	249,688,102	315,418,874	340,044,958	327,071,842	299,661,838
Assistance and Grants	4,463	72,322	108,923	108,923	108,923
Aid to Local Units of Government	57,248,352	61,689,580	67,150,629	67,378,685	63,321,548
<b>Subtotal: Operating Expenditures</b>	<b>347,848,528</b>	<b>421,440,888</b>	<b>456,708,805</b>	<b>443,698,703</b>	<b>412,405,024</b>
Capital Purchases and Equipment	687,992	757,057	3,442,837	2,314,918	2,734,124
Operating Transfers	264,740	89,310	63,000	66,117	68,101
<b>Total Expenditures</b>	<b>\$348,801,260</b>	<b>\$422,287,255</b>	<b>\$460,214,642</b>	<b>\$446,079,738</b>	<b>\$415,207,249</b>
<b>Expenditures By Funds</b>					
General Revenue	94,786,540	99,768,361	107,798,690	107,304,673	105,198,446
Federal Funds	1,951,612	1,655,815	5,113,145	4,692,166	1,315,154
Restricted Receipts	1,730,219	1,696,101	4,000,819	2,309,433	3,894,326
Operating Transfers from Other Funds	372,852	28,173	-	542,377	-
Other Funds	249,960,037	319,138,805	343,301,988	331,231,089	304,799,323
<b>Total Expenditures</b>	<b>\$348,801,260</b>	<b>\$422,287,255</b>	<b>\$460,214,642</b>	<b>\$446,079,738</b>	<b>\$415,207,249</b>
<b>FTE Authorization</b>	<b>489.0</b>	<b>492.0</b>	<b>505.0</b>	<b>505.0</b>	<b>514.5</b>

# The Agency

## Department of Revenue



# Personnel

## Department Of Revenue Agency Summary

	Grade	FY 2015		FY 2016	
		FTE	Cost	FTE	Cost
Classified		420.0	22,835,931	429.5	23,942,922
Unclassified		86.0	5,686,250	86.0	5,901,012
<b>Subtotal</b>		<b>506.0</b>	<b>\$28,522,181</b>	<b>515.5</b>	<b>\$29,843,934</b>
Cost Allocation from Other Programs		-	98,992	-	104,585
Cost Allocation to Other Programs		-	(\$98,992)	-	(\$104,585)
Overtime		-	560,432	-	565,362
Reconcile to FTE Authorization		(1.0)	-	(1.0)	-
Temporary and Seasonal		-	151,382	-	159,840
Turnover		-	(\$1,834,517)	-	(\$1,527,803)
<b>Subtotal</b>		<b>(1.0)</b>	<b>(\$1,122,703)</b>	<b>(1.0)</b>	<b>(\$802,601)</b>
<b>Total Salaries</b>		<b>505.0</b>	<b>\$27,399,478</b>	<b>514.5</b>	<b>\$29,041,333</b>
<b>Benefits</b>					
Payroll Accrual			152,217		160,625
Holiday			6,000		6,000
FICA			2,088,443		2,224,286
Retiree Health			1,831,799		1,715,480
Health Benefits			5,607,910		6,260,888
Retirement			6,518,122		6,945,803
<b>Subtotal</b>			<b>\$16,204,491</b>		<b>\$17,313,082</b>
<b>Total Salaries and Benefits</b>		<b>505.0</b>	<b>\$43,603,969</b>	<b>514.5</b>	<b>\$46,354,415</b>
<b>Cost Per FTE Position (Excluding Temporary and Seasonal)</b>			<b>\$86,045</b>		<b>\$89,784</b>
<b>Statewide Benefit Assessment</b>			<b>\$1,020,333</b>		<b>\$1,076,293</b>
<b>Payroll Costs</b>		<b>505.0</b>	<b>\$44,624,302</b>	<b>514.5</b>	<b>\$47,430,708</b>

# Personnel

## Department Of Revenue Agency Summary

	Grade	FY 2015		FY 2016	
		FTE	Cost	FTE	Cost
<b>Purchased Services</b>					
Information Technology			1,535,518		-
Clerical and Temporary Services			61,531		61,531
Management & Consultant Services			773,150		80,000
Legal Services			434,000		65,000
Other Contracts			1,661,552		1,661,226
Buildings and Ground Maintenance			14,250		14,250
Training and Educational Services			34,950		-
<b>Subtotal</b>			<b>\$4,514,951</b>		<b>\$1,882,007</b>
<b>Total Personnel</b>		<b>505.0</b>	<b>\$49,139,253</b>	<b>514.5</b>	<b>\$49,312,715</b>
<b>Distribution By Source Of Funds</b>					
General Revenue		385.3	\$33,864,275	394.9	\$35,818,592
Federal Funds		15.0	\$3,395,994	15.0	\$1,279,767
Restricted Receipts		10.1	\$839,601	10.1	\$862,880
Other Funds		94.6	\$11,039,383	94.6	\$11,351,476
<b>Total All Funds</b>		<b>505.0</b>	<b>\$49,139,253</b>	<b>514.5</b>	<b>\$49,312,715</b>

# The Program

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Department Of Revenue

Director of Revenue

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## **Program Mission**

The mission of the Director's Office is to ensure that the Department's programs are efficiently organized and implemented utilizing the resources provided by the taxpayers through the annual appropriation process.

## **Program Description**

The Director's Office oversees the overall operation of the Department. The Office of Legal Services provides legal advice and support to the Director and programs within the Department.

## **Statutory History**

The Director of Revenue position was created upon establishment of the Department of Revenue in Article 38 sub A of the FY 2007 Appropriations Act (R.I. Gen. Laws § 42-142).

# The Budget

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## Department Of Revenue Director of Revenue

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	2013 Audited	2014 Audited	2015 Enacted	2015 Revised	2016 Recommend
<b>Expenditures By Subprogram</b>					
Director of Revenue	852,397	1,047,014	1,122,100	1,114,066	1,144,238
<b>Total Expenditures</b>	<b>\$852,397</b>	<b>\$1,047,014</b>	<b>\$1,122,100</b>	<b>\$1,114,066</b>	<b>\$1,144,238</b>
<b>Expenditures By Object</b>					
Personnel	844,008	1,038,817	1,101,090	1,093,056	1,121,944
Operating Supplies and Expenses	5,971	6,391	15,985	15,985	17,269
<b>Subtotal: Operating Expenditures</b>	<b>849,979</b>	<b>1,045,208</b>	<b>1,117,075</b>	<b>1,109,041</b>	<b>1,139,213</b>
Capital Purchases and Equipment	2,418	1,806	5,025	5,025	5,025
<b>Total Expenditures</b>	<b>\$852,397</b>	<b>\$1,047,014</b>	<b>\$1,122,100</b>	<b>\$1,114,066</b>	<b>\$1,144,238</b>
<b>Expenditures By Funds</b>					
General Revenue	852,397	1,047,014	1,122,100	1,114,066	1,144,238
<b>Total Expenditures</b>	<b>\$852,397</b>	<b>\$1,047,014</b>	<b>\$1,122,100</b>	<b>\$1,114,066</b>	<b>\$1,144,238</b>



# Personnel

## Department Of Revenue

### Director of Revenue

	Grade	FY 2015		FY 2016	
		FTE	Cost	FTE	Cost
<b>Classified</b>					
ADMINISTRATIVE AND LEGAL SUPPORT SERVICES	00143A	1.0	131,989	1.0	139,447
CHIEF OF STRATEGIC PLANNING, MONITORING	00143A	1.0	115,075	1.0	117,377
CHIEF LEGAL OFFICER (TAXATION)	00138A	1.0	105,613	1.0	107,725
DEPUTY CHIEF OF LEGAL SERVICES	00137A	1.0	93,518	1.0	95,388
ADMINISTRATOR, FINANCIAL MANAGEMENT	00137A	1.0	85,085	1.0	86,787
SENIOR LEGAL COUNSEL	00134A	1.0	72,546	1.0	77,900
CHIEF IMPLEMENTATION AIDE	00128A	1.0	67,242	1.0	68,586
SENIOR INTERNAL AUDITOR (DOA)	00131A	1.0	61,173	1.0	64,666
<b>Subtotal</b>		<b>8.0</b>	<b>\$732,241</b>	<b>8.0</b>	<b>\$757,876</b>
<b>Unclassified</b>					
DIRECTOR DEPARTMENT OF REVENUE	00956KF	1.0	156,876	1.0	156,876
<b>Subtotal</b>		<b>1.0</b>	<b>\$156,876</b>	<b>1.0</b>	<b>\$156,876</b>
Cost Allocation to Other Programs		-	(98,992)	-	(104,585)
Turnover		-	(84,188)	-	(88,141)
<b>Subtotal</b>		<b>-</b>	<b>(\$183,180)</b>	<b>-</b>	<b>(\$192,726)</b>
<b>Total Salaries</b>		<b>9.0</b>	<b>\$705,937</b>	<b>9.0</b>	<b>\$722,026</b>
<b>Benefits</b>					
Payroll Accrual			4,029		4,108
FICA			51,570		52,964
Retiree Health			47,650		43,322
Health Benefits			81,761		90,570
Retirement			171,755		177,906
<b>Subtotal</b>			<b>\$356,765</b>		<b>\$368,870</b>
<b>Total Salaries and Benefits</b>		<b>9.0</b>	<b>\$1,062,702</b>	<b>9.0</b>	<b>\$1,090,896</b>
<b>Cost Per FTE Position (Excluding Temporary and Seasonal)</b>			<b>\$118,078</b>		<b>\$121,211</b>
<b>Statewide Benefit Assessment</b>			<b>\$30,354</b>		<b>\$31,048</b>
<b>Payroll Costs</b>		<b>9.0</b>	<b>\$1,093,056</b>	<b>9.0</b>	<b>\$1,121,944</b>
<b>Total Personnel</b>		<b>9.0</b>	<b>\$1,093,056</b>	<b>9.0</b>	<b>\$1,121,944</b>
<b>Distribution By Source Of Funds</b>					
General Revenue		9.0	\$1,093,056	9.0	\$1,121,944
<b>Total All Funds</b>		<b>9.0</b>	<b>\$1,093,056</b>	<b>9.0</b>	<b>\$1,121,944</b>

# The Program

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## Department Of Revenue Office of Revenue Analysis

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### **Program Mission**

The Office of Revenue Analysis' mission is to analyze, evaluate, and appraise the tax system of the State of Rhode Island. The Office makes recommendations for the revision of the State's tax system that are in the best interests of the State's economy. The Office also provides objective information and unbiased advice on the State's revenue system and the impact of proposed changes to it.

### **Program Description**

The Office of Revenue Analysis is responsible for making recommendations to the State's tax system with the best interests of the economy of Rhode Island. The Office is charged with the preparation of cost benefit analyses of all tax proposals. It publishes an annual Unified Economic Development Report and a biennial Tax Expenditures Report. It prepares fiscal analysis notes on bills that pertain to revenues. It also publishes a monthly report on cash collections. In conjunction with the Budget Office, it forecasts the State's general revenues as part of the biannual Revenue Estimating Conference. Finally, a representative of the Office serves as an ex officio member of the Council of Economic Advisors.

### **Statutory History**

The Office of Revenue Analysis and the position of Chief of Revenue Analysis were created upon establishment of the Department of Revenue in Article 38 sub A of the FY 2007 Appropriations Act (R.I. Gen. Laws § 42-142-3).

# The Budget

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## Department Of Revenue Office of Revenue Analysis

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	2013 Audited	2014 Audited	2015 Enacted	2015 Revised	2016 Recommend
<b>Expenditures By Subprogram</b>					
Revenue Analysis	474,704	523,018	564,334	545,366	574,490
<b>Total Expenditures</b>	<b>\$474,704</b>	<b>\$523,018</b>	<b>\$564,334</b>	<b>\$545,366</b>	<b>\$574,490</b>
<b>Expenditures By Object</b>					
Personnel	452,652	504,164	544,529	525,561	553,882
Operating Supplies and Expenses	19,606	17,830	18,780	18,780	19,583
<b>Subtotal: Operating Expenditures</b>	<b>472,258</b>	<b>521,994</b>	<b>563,309</b>	<b>544,341</b>	<b>573,465</b>
Capital Purchases and Equipment	2,446	1,024	1,025	1,025	1,025
<b>Total Expenditures</b>	<b>\$474,704</b>	<b>\$523,018</b>	<b>\$564,334</b>	<b>\$545,366</b>	<b>\$574,490</b>
<b>Expenditures By Funds</b>					
General Revenue	474,704	523,018	564,334	545,366	574,490
<b>Total Expenditures</b>	<b>\$474,704</b>	<b>\$523,018</b>	<b>\$564,334</b>	<b>\$545,366</b>	<b>\$574,490</b>

# Personnel

## Department Of Revenue Office of Revenue Analysis

	Grade	FY 2015		FY 2016	
		FTE	Cost	FTE	Cost
<b>Classified</b>					
SENIOR REVENUE POLICY ANALYST (DOR)	00137A	1.0	82,684	1.0	86,787
REVENUE POLICY ANALYST (DOR)	00132A	2.0	136,253	2.0	144,196
<b>Subtotal</b>		<b>3.0</b>	<b>\$218,937</b>	<b>3.0</b>	<b>\$230,983</b>
<b>Unclassified</b>					
CHIEF OF REVENUE ANALYSIS	08445A	1.0	134,887	1.0	137,584
<b>Subtotal</b>		<b>1.0</b>	<b>\$134,887</b>	<b>1.0</b>	<b>\$137,584</b>
Turnover		-	(27,057)	-	(3,686)
<b>Subtotal</b>		-	<b>(\$27,057)</b>	-	<b>(\$3,686)</b>
<b>Total Salaries</b>		<b>4.0</b>	<b>\$326,767</b>	<b>4.0</b>	<b>\$364,881</b>
<b>Benefits</b>					
Payroll Accrual			1,866		2,077
FICA			24,106		27,084
Retiree Health			22,057		21,893
Health Benefits			29,712		32,350
Retirement			79,503		89,907
<b>Subtotal</b>			<b>\$157,244</b>		<b>\$173,311</b>
<b>Total Salaries and Benefits</b>		<b>4.0</b>	<b>\$484,011</b>	<b>4.0</b>	<b>\$538,192</b>
<b>Cost Per FTE Position (Excluding Temporary and Seasonal)</b>			<b>\$121,003</b>		<b>\$134,548</b>
<b>Statewide Benefit Assessment</b>			<b>\$14,050</b>		<b>\$15,690</b>
<b>Payroll Costs</b>		<b>4.0</b>	<b>\$498,061</b>	<b>4.0</b>	<b>\$553,882</b>
<b>Purchased Services</b>					
Management & Consultant Services			27,500		-
<b>Subtotal</b>			<b>\$27,500</b>		-
<b>Total Personnel</b>		<b>4.0</b>	<b>\$525,561</b>	<b>4.0</b>	<b>\$553,882</b>
<b>Distribution By Source Of Funds</b>					
General Revenue		4.0	\$525,561	4.0	\$553,882
<b>Total All Funds</b>		<b>4.0</b>	<b>\$525,561</b>	<b>4.0</b>	<b>\$553,882</b>

# Performance Measures

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## Department Of Revenue Office of Revenue Analysis

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### *Revenue Assessment Reports*

The Office of Revenue Analysis (ORA) issues a monthly revenue assessment report. ORA's goal is to issue these reports within 10 business days after receipt of the data from the Office of Accounts and Control. The purpose of the revenue assessment report is to give readers a sense of how the State's general revenues compare to those that might be expected if the official revenue estimate was being met based on ORA's allocation of the official revenue estimates. The monthly revenue assessment report compares adjusted revenues, on a monthly and fiscal year-to-date basis, to the Office of Revenue Analysis' monthly and fiscal year-to-date estimate of revenues based on the current fiscal year enacted revenue estimate. The figures below represent the percentage of monthly revenue assessment reports completed within 10 business days.

	2012	2013	2014	2015	2016
<b>Target</b>	100%	100%	100%	100%	100%
<b>Actual</b>	91.7%	58.3%	91.7%	--	--

Performance for this measure is reported by state fiscal year.

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### *Cash Collection Reports*

ORA issues a monthly cash collections report. The cash collections report is a comprehensive analysis of fiscal year-to-date and monthly cash collections on all revenue sources estimated by the members of the Revenue Estimating Conference. The Office's goal is to issue these reports within 10 business days after receipt of the data from the Office of Accounts and Control. The figures below represent the percentage of monthly cash collections reports completed within 10 business days.

	2012	2013	2014	2015	2016
<b>Target</b>	100%	100%	100%	100%	100%
<b>Actual</b>	91.7%	66.7%	58.3%	--	--

Performance for this measure is reported by state fiscal year.

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# The Program

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## Department Of Revenue Lottery Division

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### **Program Mission**

The mission of the Rhode Island Lottery is to generate revenue for the State through the responsible management and sale of entertaining lottery products. It incorporates the highest standards of security and integrity. It emphasizes customer service and maintaining the public's trust.

### **Program Description**

The Rhode Island Lottery (The Lottery) was created under the General Laws of the State of Rhode Island in 1974 to operate lottery games to generate revenues for the state. The Lottery operates as an enterprise fund, and its financial information is included in the State Comprehensive Annual Financial Report.

The Lottery promotes and sells tickets for on-line games (e.g. Daily Numbers), Keno, and instant games (e.g. scratch tickets). Tickets are sold through licensed lottery retailers. The Lottery sells Powerball®, Mega Millions, and Lucky for Life tickets. It collects all revenues and remits prize funds as required to the Multi-State Lottery Association. R.I. Gen. Laws § 42-61-15 requires that the Lottery award prizes in an amount not less than 45 percent nor more than 65 percent of the total lottery ticket revenue. For Keno, however, prize awards shall not be less than 45 percent nor more than 72 percent of the total Keno ticket revenue. Transfers are made on a monthly basis in an amount equal to estimated net income after prizes, commissions, and Lottery operating expenses.

R.I. Gen. Laws § 42-61.2 authorizes the Lottery to conduct video lottery games at Twin River and Newport Grand. Video lottery terminals are electronically linked to a central computer facility at Lottery Headquarters. As of July 1, 2004, the net terminal income generated is divided among the licensed video lottery facilities, the technology providers, the host municipalities, the central computer system provider, and the State General Fund. In 2005, the General Assembly enacted legislation that allocates a percentage of the net revenue from the operation of authorized video lottery terminals at Twin River to the Narragansett Indian Tribe. R.I. Gen. Laws § 42-61.2-2.1 authorizes the Division of Lotteries to operate casino gaming, including Table Games, at Twin River. As required by the Rhode Island Constitution, Article VI Section XV and as provided, inter alia, in R.I. Gen. Laws § 42-61.2-3.1, the Division of Lotteries operates all aspects of the Table Games. Sixteen percent (16%) of net Table Game Revenue is allocated to the State Lottery Fund for administrative purposes, with the balance transferred to the State's General Fund.

### **Statutory History**

R.I. Gen. Laws § 42-61 provides the general authority for the State Division of Lottery. R.I. Gen. Laws § 42-142 establishes the State Lottery as a division of the Department of Revenue.

# The Budget

## Department Of Revenue Lottery Division

	2013 Audited	2014 Audited	2015 Enacted	2015 Revised	2016 Recommend
<b>Expenditures By Subprogram</b>					
Lottery Division	249,312,824	318,238,182	342,306,302	330,592,118	303,850,780
<b>Total Expenditures</b>	<b>\$249,312,824</b>	<b>\$318,238,182</b>	<b>\$342,306,302</b>	<b>\$330,592,118</b>	<b>\$303,850,780</b>
<b>Expenditures By Object</b>					
Personnel	6,304,612	9,428,871	9,876,606	10,139,798	10,427,395
Operating Supplies and Expenses	242,706,263	308,588,473	332,324,889	320,064,136	293,175,708
Assistance and Grants	-	68,709	100,000	100,000	100,000
<b>Subtotal: Operating Expenditures</b>	<b>249,010,875</b>	<b>318,086,053</b>	<b>342,301,495</b>	<b>330,303,934</b>	<b>303,703,103</b>
Capital Purchases and Equipment	100,245	128,756	4,807	288,184	147,677
Operating Transfers	201,704	23,373	-	-	-
<b>Total Expenditures</b>	<b>\$249,312,824</b>	<b>\$318,238,182</b>	<b>\$342,306,302</b>	<b>\$330,592,118</b>	<b>\$303,850,780</b>
<b>Expenditures By Funds</b>					
Operating Transfers from Other Funds	272,250	23,373	-	283,377	-
Other Funds	249,040,574	318,214,809	342,306,302	330,308,741	303,850,780
<b>Total Expenditures</b>	<b>\$249,312,824</b>	<b>\$318,238,182</b>	<b>\$342,306,302</b>	<b>\$330,592,118</b>	<b>\$303,850,780</b>

# Personnel

## Department Of Revenue Lottery Division

	Grade	FY 2015		FY 2016	
		FTE	Cost	FTE	Cost
<b>Unclassified</b>					
LOTTERY DIRECTOR	0816JF	1.0	143,719	1.0	146,594
DEPUTY DIRECTOR (LOTTERY)	00842JA	1.0	134,553	1.0	137,244
DIRECTOR MANAGEMENT INFORMATION	00839JA	1.0	115,647	1.0	117,961
FINANCE ADMINISTRATION (MANAGER)	00839JA	1.0	105,591	1.0	107,703
CASINO OPERATIONS AND COMPLIANCE	00841JA	1.0	104,139	1.0	110,964
CONTROLLER (LOTTERY)	00834JA	1.0	94,700	1.0	96,594
LOTTERY SALES & MARKETING MANAGER	00834JA	1.0	86,465	1.0	88,195
CASINO FINANCIAL ANALYST SUPERVISOR	00834JA	1.0	86,074	1.0	91,345
MANAGER MARKETING AGENT LICENSES AND	00834JA	1.0	84,910	1.0	88,195
PRINCIPAL PROJECTS MANAGER	0831JA	2.0	169,514	2.0	172,905
CASINO SENIOR COMPLIANCE SUPERVISOR	00834JA	1.0	81,305	1.0	87,137
INTERNAL AUDITOR	00833JA	1.0	78,453	1.0	80,981
LEGAL COUNSEL (LOTTERY)	00835JA	1.0	76,600	1.0	80,984
CASINO INSPECTIONS AND STANDARDS	00832JA	1.0	76,555	1.0	78,086
CASINO TABLE GAMES ACCOUNTING MANAGER	00833JA	1.0	74,705	1.0	80,021
INSTANT TICKET DEVELOPMENT SUPERVISOR	00827JA	1.0	72,532	1.0	73,983
PRODUCTION MANAGER (LOTTERY)	00828JA	1.0	72,094	1.0	73,535
CASINO SECURITY MANAGER	00829JA	1.0	71,602	1.0	73,034
CASINO SURVEILLANCE ANALYST	00832JA	1.0	71,583	1.0	76,522
CASINO FINANCIAL ANALYST	00832JA	1.0	70,598	1.0	74,958
VIDEO LOTTERY SUPERVISOR	00827JA	1.0	69,379	1.0	70,766
ACCOUNTING MANAGER	00829JA	1.0	68,193	1.0	69,556
INFORMATION TECHNOLOGY SECURITY MANAGER	00829JA	1.0	68,193	1.0	69,556
ASSISTANT PRODUCTION MANAGER (LOTTERY)	00824JA	1.0	67,040	1.0	68,382
SECURITY MANAGER	00827A	1.0	66,225	1.0	67,549
ASSISTANT MANAGER-MARKETING, AGENT	00826JA	2.0	128,209	2.0	132,911
CASINO COMPLIANCE SUPERVISOR	00829JA	2.0	127,804	2.0	136,640
PROJECT COORDINATOR	00826JA	1.0	63,638	1.0	64,910
VIDEO LOTTERY SYSTEMS MANAGER	00827JA	1.0	63,071	1.0	64,333
VIDEO LOTTERY PROGRAM AUDITOR	00829JA	1.0	62,158	1.0	65,715
EXECUTIVE SECRETARY	00822JA	1.0	62,033	1.0	63,274
PRODUCTION CLERK	00822JA	1.0	62,033	1.0	63,274
MAINTENANCE PERSON (LOTTERY)	00822JA	1.0	60,741	1.0	61,957
ADMINISTRATIVE OFFICER	00822A	1.0	60,644	1.0	61,857
CASINO SECURITY INSPECTOR	00827JA	4.0	234,300	4.0	249,609
COMPUTER PROGRAMMER	00825JA	1.0	57,555	1.0	59,400
CASINO IT SUPPORT SPECIALIST	00826JA	1.0	56,807	1.0	60,630
CASINO GAMING OPERATIONS INVESTIGATOR	00826JA	3.0	168,243	3.0	178,968
ASSISTANT CONTROLLER	00824JA	2.0	111,397	2.0	116,174
FIELD REPRESENTATIVE (LOTTERY)	00822JA	10.0	551,602	10.0	566,826
TICKET ACCOUNTING CLERK (LOTTERY)	00820JA	1.0	55,028	1.0	56,128
SUPERVISOR PERSONNEL RECORDS	00821JA	1.0	54,784	1.0	55,880
CASINO COMPLIANCE REPRESENTATIVE	00825JA	13.0	707,638	13.0	754,428
LICENSING CLERK	00820JA	1.0	52,635	1.0	53,688
RECEPTIONIST	00817JA	1.0	50,500	1.0	52,650



# Personnel

## Department Of Revenue Lottery Division

	Grade	FY 2015		FY 2016	
		FTE	Cost	FTE	Cost
SUPERVISOR PUBLIC AFFAIRS & DRAWINGS	00822JA	1.0	47,881	1.0	50,442
SECRETARY	00818JA	3.0	142,778	3.0	145,634
ASSISTANT FIELD REPRESENTATIVE	00818JA	1.0	46,446	1.0	47,786
VALIDATIONS OFFICER	00817JA	1.0	43,246	1.0	44,112
ASSISTANT PRODUCTION WORKER	00818JA	2.0	82,902	2.0	85,562
JUNIOR MAINTENANCE PERSON	00801JA	1.0	30,045	1.0	31,014
<b>Subtotal</b>		<b>84.0</b>	<b>\$5,394,487</b>	<b>84.0</b>	<b>\$5,606,552</b>
Cost Allocation from Other Programs		-	98,992	-	104,585
Overtime		-	114,932	-	125,000
Turnover		-	(179,466)	-	(224,262)
<b>Subtotal</b>		<b>-</b>	<b>\$34,458</b>	<b>-</b>	<b>\$5,323</b>
<b>Total Salaries</b>		<b>84.0</b>	<b>\$5,428,945</b>	<b>84.0</b>	<b>\$5,611,875</b>
<b>Benefits</b>					
Payroll Accrual			29,878		30,768
FICA			412,566		426,475
Retiree Health			361,392		331,921
Health Benefits			997,655		1,057,910
Retirement			1,292,900		1,351,964
<b>Subtotal</b>			<b>\$3,094,391</b>		<b>\$3,199,038</b>
<b>Total Salaries and Benefits</b>		<b>84.0</b>	<b>\$8,523,336</b>	<b>84.0</b>	<b>\$8,810,913</b>
<b>Cost Per FTE Position (Excluding Temporary and Seasonal)</b>			<b>\$101,468</b>		<b>\$104,892</b>
<b>Statewide Benefit Assessment</b>			<b>\$101,259</b>		<b>\$104,605</b>
<b>Payroll Costs</b>		<b>84.0</b>	<b>\$8,624,595</b>	<b>84.0</b>	<b>\$8,915,518</b>
<b>Purchased Services</b>					
Clerical and Temporary Services			59,531		59,531
Other Contracts			1,454,022		1,450,696
Buildings and Ground Maintenance			1,650		1,650
<b>Subtotal</b>			<b>\$1,515,203</b>		<b>\$1,511,877</b>
<b>Total Personnel</b>		<b>84.0</b>	<b>\$10,139,798</b>	<b>84.0</b>	<b>\$10,427,395</b>
<b>Distribution By Source Of Funds</b>					
Other Funds		84.0	\$10,139,798	84.0	\$10,427,395
<b>Total All Funds</b>		<b>84.0</b>	<b>\$10,139,798</b>	<b>84.0</b>	<b>\$10,427,395</b>

# Performance Measures

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## Department Of Revenue Lottery Division

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### *Retailer Non-Sufficient Funds*

This indicator measures the number of electronic funds transfers from retail agents that result in Non-Sufficient Funds (NSF). The Lottery Division's goal is to reduce the incidence of NSFs by agent retailers using controls such as automated clearinghouse sweeps and monitoring retailer compliance. The figures below represent the number of NSFs that occur in a given year.

	2012	2013	2014	2015	2016
<b>Target</b>	--	338	335	335	335
<b>Actual</b>	268	257	255	--	--

Performance for this measure is reported by calendar year.

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### *Accuracy of Retailer Documentation*

The Lottery Division collects business tax information as part of retail vendor applications and reports any vendor income from Lottery-related claims on the Internal Revenue Service (IRS) form 1099. If Lottery's vendor information does not match the IRS's database, Lottery is required to resolve the discrepancy and collect accurate information. The figures below represent the percentage of retailer IRS submissions determined to have inaccurate information. [Note: Lottery receives claimant accuracy data from the IRS approximately twenty four months after the end of a tax year.]

	2012	2013	2014	2015	2016
<b>Target</b>	--	--	1%	1%	1%
<b>Actual</b>	0.32%	--	--	--	--

Performance for this measure is reported by calendar year.

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# The Program

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## Department Of Revenue Municipal Finance

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### **Program Mission**

The Division of Municipal Finance's mission is to provide guidance to municipalities in achieving and maintaining fiscal stability. The Division promotes the highest standards in local government fiscal policy and decision-making. It encourages transparency by serving as a conduit for information and education for taxpayers, for government officials, and for the public.

### **Program Description**

The Division of Municipal Finance's responsibilities include assisting municipalities and fire districts to achieve sound fiscal management through data analysis, technical assistance, training, and oversight. The Division encourages cooperation between municipalities, fire districts, and the State by distributing relevant and timely information. It provides technical assistance to distressed municipalities and fire districts. The Division maintains a databank on local finances and property values for the benefit of municipalities, fire districts, and public policy decision-makers. In addition, the Division annually calculates municipal property wealth. It calculates and distributes municipal state aid programs and advises municipalities on the statistical property valuation process. Finally, the Division provides staff assistance to the Local Pension and Other Post Employment Benefit (OPEB) Study Commission.

### **Statutory History**

R.I. Gen. Laws § 42-142-4 establishes the Division of Municipal Finance within the Department of Revenue.

# The Budget

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## Department Of Revenue Municipal Finance

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	2013 Audited	2014 Audited	2015 Enacted	2015 Revised	2016 Recommend
<b>Expenditures By Subprogram</b>					
Municipal Affairs	2,164,948	1,704,061	2,256,992	2,279,033	2,186,998
<b>Total Expenditures</b>	<b>\$2,164,948</b>	<b>\$1,704,061</b>	<b>\$2,256,992</b>	<b>\$2,279,033</b>	<b>\$2,186,998</b>
<b>Expenditures By Object</b>					
Personnel	2,127,053	1,569,891	2,082,453	2,124,167	2,002,694
Operating Supplies and Expenses	26,781	13,968	37,974	18,302	20,871
Assistance and Grants	-	-	5,000	5,000	5,000
Aid to Local Units of Government	-	105,713	130,540	129,039	155,908
<b>Subtotal: Operating Expenditures</b>	<b>2,153,834</b>	<b>1,689,572</b>	<b>2,255,967</b>	<b>2,276,508</b>	<b>2,184,473</b>
Capital Purchases and Equipment	11,114	14,489	1,025	2,525	2,525
<b>Total Expenditures</b>	<b>\$2,164,948</b>	<b>\$1,704,061</b>	<b>\$2,256,992</b>	<b>\$2,279,033</b>	<b>\$2,186,998</b>
<b>Expenditures By Funds</b>					
General Revenue	2,164,948	1,704,061	2,256,992	2,279,033	2,186,998
<b>Total Expenditures</b>	<b>\$2,164,948</b>	<b>\$1,704,061</b>	<b>\$2,256,992</b>	<b>\$2,279,033</b>	<b>\$2,186,998</b>

# Personnel

## Department Of Revenue Municipal Finance

	Grade	FY 2015		FY 2016	
		FTE	Cost	FTE	Cost
<b>Classified</b>					
CHIEF OF STRATEGIC PLANNING, MONITORING	00143A	1.0	109,596	1.0	111,788
HUMAN RESOURCES COORDINATOR	00135A	1.0	83,268	1.0	84,707
SUPERVISOR LOCAL GOVERNMENT ASSISTANCE	00833A	2.0	155,024	2.0	160,593
FISCAL MANAGEMENT OFFICER	00B26A	1.0	72,812	1.0	74,268
STATE AID AND FINANCE SPECIALIST - MUNICIPAL	00332A	3.0	217,382	3.0	223,839
INVESTIGATIVE AUDITOR	00133A	1.0	67,093	1.0	70,942
PROGRAMMING SERVICES OFFICER	00131A	2.0	126,110	2.0	134,054
PRODUCTIVITY PROJECT DIRECTOR	00130A	2.0	121,307	2.0	128,891
SENIOR MANAGEMENT AND METHODS ANALYST	00325A	1.0	54,485	1.0	57,332
PRINCIPAL PROGRAM ANALYST	00328A	1.0	54,293	1.0	57,255
SENIOR INFORMATION AND PUBLIC RELATIONS	00324A	1.0	46,928	1.0	49,348
DATA CONTROL CLERK	00315A	1.0	46,104	1.0	47,026
<b>Subtotal</b>		<b>17.0</b>	<b>\$1,154,402</b>	<b>17.0</b>	<b>\$1,200,043</b>
Turnover		-	(174,274)	-	(64,666)
<b>Subtotal</b>		<b>-</b>	<b>(\$174,274)</b>	<b>-</b>	<b>(\$64,666)</b>
<b>Total Salaries</b>		<b>17.0</b>	<b>\$980,128</b>	<b>17.0</b>	<b>\$1,135,377</b>
<b>Benefits</b>					
Payroll Accrual			5,609		6,479
FICA			74,981		86,858
Retiree Health			66,162		68,122
Health Benefits			185,025		232,278
Retirement			238,467		279,758
<b>Subtotal</b>			<b>\$570,244</b>		<b>\$673,495</b>
<b>Total Salaries and Benefits</b>		<b>17.0</b>	<b>\$1,550,372</b>	<b>17.0</b>	<b>\$1,808,872</b>
<b>Cost Per FTE Position (Excluding Temporary and Seasonal)</b>			<b>\$91,198</b>		<b>\$106,404</b>
<b>Statewide Benefit Assessment</b>			<b>\$42,145</b>		<b>\$48,822</b>
<b>Payroll Costs</b>		<b>17.0</b>	<b>\$1,592,517</b>	<b>17.0</b>	<b>\$1,857,694</b>
<b>Purchased Services</b>					
Management & Consultant Services			97,650		80,000
Legal Services			434,000		65,000
<b>Subtotal</b>			<b>\$531,650</b>		<b>\$145,000</b>
<b>Total Personnel</b>		<b>17.0</b>	<b>\$2,124,167</b>	<b>17.0</b>	<b>\$2,002,694</b>
<b>Distribution By Source Of Funds</b>					
General Revenue		17.0	\$2,124,167	17.0	\$2,002,694
<b>Total All Funds</b>		<b>17.0</b>	<b>\$2,124,167</b>	<b>17.0</b>	<b>\$2,002,694</b>

# Performance Measures

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## Department Of Revenue Municipal Finance

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### *Timeliness of Municipal Reporting*

The Division of Municipal Finance uses numerous tools to track the fiscal health of Rhode Island's communities. RI General Laws § 45-12-22.2 requires municipalities to submit a quarterly report on or before the 25th day of the month succeeding the end of each fiscal quarter, certifying the status of the municipal budget, including the school budget. That data is used to identify potential areas for budget shortfalls. The figures below represent the percentage of municipal quarterly reports submitted to the Division on time.

	2012	2013	2014	2015	2016
<b>Target</b>	--	60%	60%	60%	60%
<b>Actual</b>	46%	40%	41%	--	--

Performance for this measure is reported by state fiscal year.

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### *Municipalities Requiring State Intervention*

The Division of Municipal Finance, under guidance from the Director of Revenue, provides state oversight and intervention to communities in fiscal distress. The figures below represent the number of municipalities and fire districts requiring state intervention under the Fiscal Stability Act (RI General Laws chapter 45-9).

	2012	2013	2014	2015	2016
<b>Target</b>	--	--	--	--	--
<b>Actual</b>	2	3	4	--	--

Performance for this measure is reported by state fiscal year.

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### *Local Pension Plan Funding*

The Division of Municipal Finance provides assistance to the Pension Study Commission and also to municipalities with locally administered pension plans. As defined by RI General Laws § 45-65-4, a plan that is less than 60 percent funded is deemed to be in critical status. The Division's goal is to assist the communities in achieving greater than 60 percent funded status for their plans. The figures below represent the percentage of locally administered plans with a funded status of 60 percent or greater.

	2012	2013	2014	2015	2016
<b>Target</b>	--	35%	32%	35%	38%
<b>Actual</b>	--	41.2%	32.4%	--	--

Performance for this measure is reported by state fiscal year.

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# The Program

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## Department Of Revenue Taxation

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### **Program Mission**

The Division of Taxation's mission is to foster voluntary compliance with the Rhode Island tax laws and instill public confidence through professional, impartial, and ethical conduct. The Division administers and collects all taxes as required by Rhode Island law in the most efficient and cost effective manner, and assists taxpayers by helping them understand and meet their tax responsibilities.

### **Program Description**

The Office of Tax Administrator is responsible for providing the overall guidance and direction of the Division of Taxation. The Office oversees the operations of the Division and is directly responsible for overseeing the appeals process, legislative tracking and legislative testimony, tax credit administration, forms management, website maintenance, and overseeing the voluntary disclosure program.

The Tax Processing section is responsible for the management and security of all processing operations in the Division. The unit performs all activities relating to the receipt of cash payments and the processing of tax returns. It also registers taxpayers, records tax accounts, and develops and implements forms necessary to collect all the taxes administered.

The Compliance and Collections section's primary function is to maintain the integrity of the Rhode Island tax system through the collection of delinquent taxes and tax returns from individuals and businesses. This unit is responsible for compliance, collection and, if necessary, enforcement actions to collect all taxes administered by the Division.

The Field Audit section is responsible for conducting comprehensive tax audits of the accounting and related records of individuals, partnerships, and corporate business organizations to determine their proper tax liability under State tax laws. The Field Audit section workload is divided into specialty audits and routine audits conducted in-state and out-of-state.

The Office of Assessment and Review is responsible for the review and audit of tax returns received by the Division. It is also responsible for the maintenance of the Division's rules and regulations as well as educating taxpayers.

The Employer Tax section operates the State's Unemployment Insurance (UI), Temporary Disability Insurance (TDI) and Job Development Fund (JDF) tax receipt programs.

### **Statutory History**

R.I. Gen. Laws § 42-142 establishes the Division of Taxation within the Department of Revenue.

# The Budget

## Department Of Revenue Taxation

	2013 Audited	2014 Audited	2015 Enacted	2015 Revised	2016 Recommend
<b>Expenditures By Subprogram</b>					
Tax Administrator	667,453	1,000,757	1,678,213	1,508,376	1,799,756
Tax Processing Division	4,473,130	4,080,605	4,514,851	4,241,028	4,333,984
Compliance and Collection	3,072,663	3,188,599	3,820,069	3,668,576	3,914,927
Field Audit	6,152,619	6,080,155	6,059,577	6,534,414	6,436,680
Assessment and Review	3,138,266	3,048,410	2,900,866	3,012,890	3,256,650
Employer Tax	2,969,403	2,919,100	3,124,994	2,991,285	3,077,936
<b>Total Expenditures</b>	<b>\$20,473,534</b>	<b>\$20,317,626</b>	<b>\$22,098,570</b>	<b>\$21,956,569</b>	<b>\$22,819,933</b>
<b>Expenditures By Object</b>					
Personnel	18,438,577	18,511,812	20,044,206	20,066,235	20,895,081
Operating Supplies and Expenses	1,996,941	1,782,246	2,004,791	1,855,061	1,889,579
Assistance and Grants	2,139	1,366	1,273	1,273	1,273
<b>Subtotal: Operating Expenditures</b>	<b>20,437,657</b>	<b>20,295,424</b>	<b>22,050,270</b>	<b>21,922,569</b>	<b>22,785,933</b>
Capital Purchases and Equipment	35,877	22,202	48,300	34,000	34,000
<b>Total Expenditures</b>	<b>\$20,473,534</b>	<b>\$20,317,626</b>	<b>\$22,098,570</b>	<b>\$21,956,569</b>	<b>\$22,819,933</b>
<b>Expenditures By Funds</b>					
General Revenue	17,479,762	17,359,088	18,930,344	18,369,136	19,725,849
Federal Funds	1,223,168	1,201,828	1,294,330	1,812,428	1,267,991
Restricted Receipts	851,141	832,714	878,210	852,657	877,550
Other Funds	919,463	923,996	995,686	922,348	948,543
<b>Total Expenditures</b>	<b>\$20,473,534</b>	<b>\$20,317,626</b>	<b>\$22,098,570</b>	<b>\$21,956,569</b>	<b>\$22,819,933</b>



# Personnel

## Department Of Revenue

### Taxation

	Grade	FY 2015		FY 2016	
		FTE	Cost	FTE	Cost
<b>Classified</b>					
EXECUTIVE DIRECTOR (DOA)/TAX	00150A	1.0	151,758	1.0	158,981
ASSOCIATE DIRECTOR, REVENUE SERVICES	00144A	1.0	100,843	1.0	105,505
CHIEF OF EXAMINATION (TAXATION)	00142A	1.0	126,898	1.0	129,436
CHIEF OF TAX PROCESSING SERVICES	00140A	2.0	211,115	2.0	221,068
CHIEF COMPLIANCE AND COLLECTIONS	00140A	1.0	102,419	1.0	104,467
CHIEF REVENUE AGENT	00138A	9.0	860,848	9.0	883,611
CHIEF ESTATE AND GIFT TAXES	00138A	1.0	84,446	1.0	89,771
SUPERVISING REVENUE OFFICER	00831A	6.0	469,322	6.0	478,707
PRINCIPAL REVENUE AGENT	00831A <sup>1</sup>	16.0	1,194,256	17.0	1,292,052
REVENUE ANALYST	00328A	1.0	73,092	1.0	74,554
SENIOR LEGAL COUNSEL	00134A	1.0	68,605	1.0	72,539
CHIEF IMPLEMENTATION AIDE	00128A	1.0	67,706	1.0	69,061
SENIOR REVENUE AGENT	00328A	29.0	1,979,943	29.0	2,019,547
SPECIAL INVESTIGATION UNIT SUPERVISOR	00128A	1.0	66,509	1.0	67,838
LEGAL OFFICER (TAXATION)	00133A	1.0	66,095	1.0	69,879
REVENUE OFFICER SPECIAL INVESTIGATIONS	00324A	7.0	414,514	7.0	422,806
OFFICE MANAGER	00323A	1.0	59,096	1.0	60,279
TAXPAYER SERVICE SPECIALIST	00323A	6.0	333,797	6.0	343,996
SUPERVISING PREAUDIT CLERK	00321A	1.0	54,702	1.0	55,796
REVENUE AGENT II	00326A	19.0	1,006,921	19.0	1,052,590
TAX EXAMINER (DOA)	00321A	6.0	304,330	6.0	311,714
DATA ENTRY UNIT SUPERVISOR	00B21A	1.0	49,595	1.0	52,803
TRAINING SUPERVISOR	00326A	1.0	49,333	1.0	51,929
REVENUE OFFICER	00321A	7.0	339,385	7.0	347,505
TAXPAYER ASSISTANCE REPRESENTATIVE	00318A	2.0	93,910	2.0	96,422
REVENUE AGENT I	00324A <sup>2</sup>	18.0	833,760	20.0	964,364
TAX AIDE II	00318A	22.0	1,014,647	22.0	1,038,070
IMPLEMENTATION AIDE	00122A	2.0	89,427	2.0	93,747
REVENUE OFFICER II	00322A	5.0	221,301	5.0	232,946
TAX INVESTIGATOR	00320A	4.0	171,452	4.0	179,471
STOREKEEPER	00315A	1.0	42,567	1.0	43,419
TAX AIDE I	00316A	18.0	733,649	18.0	753,134
REVENUE OFFICER I	00320A	20.0	807,090	20.0	832,492
FISCAL CLERK	00314A	1.0	36,030	1.0	37,410
DATA ENTRY OPERATOR	00310A	2.0	68,955	2.0	70,839
SENIOR CLERK-TYPIST	00309A	2.0	64,160	2.0	65,760
DATABASE ADMINISTRATOR ADABAS/NATURAL	00135A	1.0	70,297	1.0	72,868
EMPLOYER REGISTRATION SUPERVISOR	03326A	0.4	19,810	0.4	20,515
EMPLOYER REGISTRATION SUPERVISOR	00326A	0.6	28,460	0.6	29,472
WORD PROCESSING TYPIST	00310A	2.0	65,052	2.0	66,082
<b>Subtotal</b>		<b>222.0</b>	<b>\$12,596,095</b>	<b>225.0</b>	<b>\$13,133,445</b>

# Personnel

## Department Of Revenue Taxation

	Grade	FY 2015		FY 2016	
		FTE	Cost	FTE	Cost
Overtime		-	145,500	-	152,791
Temporary and Seasonal		-	151,382	-	159,840
Turnover		-	(1,028,514)	-	(756,455)
<b>Subtotal</b>		-	<b>(\$731,632)</b>	-	<b>(\$443,824)</b>
<b>Total Salaries</b>		<b>222.0</b>	<b>\$11,864,463</b>	<b>225.0</b>	<b>\$12,689,621</b>
<b>Benefits</b>					
Payroll Accrual			66,164		70,602
FICA			905,627		968,344
Retiree Health			794,892		756,704
Health Benefits			2,458,030		2,810,658
Retirement			2,814,399		3,049,698
<b>Subtotal</b>			<b>\$7,039,112</b>		<b>\$7,656,006</b>
<b>Total Salaries and Benefits</b>		<b>222.0</b>	<b>\$18,903,575</b>	<b>225.0</b>	<b>\$20,345,627</b>
<b>Cost Per FTE Position (Excluding Temporary and Seasonal)</b>			<b>\$84,469</b>		<b>\$89,715</b>
<b>Statewide Benefit Assessment</b>			<b>\$497,410</b>		<b>\$532,204</b>
<b>Payroll Costs</b>		<b>222.0</b>	<b>\$19,400,985</b>	<b>225.0</b>	<b>\$20,877,831</b>
<b>Purchased Services</b>					
Clerical and Temporary Services			2,000		2,000
Management & Consultant Services			648,000		-
Other Contracts			15,250		15,250
<b>Subtotal</b>			<b>\$665,250</b>		<b>\$17,250</b>
<b>Total Personnel</b>		<b>222.0</b>	<b>\$20,066,235</b>	<b>225.0</b>	<b>\$20,895,081</b>
<b>Distribution By Source Of Funds</b>					
General Revenue		187.0	\$16,547,702	190.0	\$17,875,516
Federal Funds		14.4	\$1,779,347	14.4	\$1,232,604
Restricted Receipts		10.1	\$839,601	10.1	\$862,880
Other Funds		10.6	\$899,585	10.6	\$924,081
<b>Total All Funds</b>		<b>222.0</b>	<b>\$20,066,235</b>	<b>225.0</b>	<b>\$20,895,081</b>

1 For FY 2016, includes 1.0 new Principal Revenue Agent.

2 For FY 2016, includes 2.0 new Revenue Agent I positions.

# Performance Measures

## Department Of Revenue Taxation

### *Personal Income Tax Returns Filed Electronically*

The Division of Taxation participates in the federal/state electronic filing program (E-File), and the number of E-Filed returns has increased each year the program has been in operation. E-Filed returns benefit both the state and the taxpayers. The state saves money on processing paper returns while taxpayers receive their refunds faster. The figures below represent the percentage of personal income tax returns filed electronically. The Division of Taxation's 2016 performance targets are currently under development.

	2012	2013	2014	2015	2016
<b>Target</b>	70%	78.5%	80%	81.1%	--
<b>Actual</b>	75.7%	78.1%	80.6%	--	--

Performance for this measure is reported by calendar year.

### *Timeliness of Tax Refunds*

Under Rhode Island General Laws § 44-30-88(c), the Division of Taxation is required to mail individual tax refunds within 90 days of due date. If the refund is not mailed within 90 days, the state must pay interest on the refund owed. Taxation has set a higher goal of sending refunds within 30 days. The data below represent the percentage of refunds mailed within 30 days.

	2012	2013	2014	2015	2016
<b>Target</b>	100%	100%	97%	97%	--
<b>Actual</b>	98.4%	96.1%	96.5%	--	--

Performance for this measure is reported by calendar year.

### *Refund Offset Collections*

The Division of Taxation and various state agencies participate in a refund offset program. This program allows Taxation to offset personal income tax refunds to satisfy debts owed to other state agencies. This collection tool is low-cost and high-return for the participating agencies. The figures below represent the amount of reclaimed refund offset dollars.

	2012	2013	2014	2015	2016
<b>Target</b>	--	\$8,000,000	\$8,400,000	\$9,000,000	--
<b>Actual</b>	\$7,670,840	\$7,484,328	\$8,862,072	--	--

Performance for this measure is reported by calendar year.

### *Refund Offset Program - Number of Offsets*

The figures below represent the total number of refund offsets conducted.

	2012	2013	2014	2015	2016
<b>Target</b>	--	22,500	22,500	25,500	--
<b>Actual</b>	23,039	21,810	24,966	--	--

Performance for this measure is reported by calendar year.

# The Program

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## Department Of Revenue Registry of Motor Vehicles

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### **Program Mission**

The Division of Motor Vehicles is responsible for administering and enforcing all laws pertaining to the operation and registration of motor vehicles. It is committed to providing excellent customer service with integrity and transparency.

### **Program Description**

The Division of Motor Vehicles (DMV), also known as the “Registry of Motor Vehicles,” is responsible for administering and enforcing all laws pertaining to the operation and registration of motor vehicles and the issuance of licenses. It is responsible for the enforcement of all laws relating to the issuance, suspension, and revocation of motor vehicle registrations and licenses. It is responsible for administering the inspection of motor vehicles and the study of motor vehicle accidents.

### **Statutory History**

R.I. Gen. Laws § 42-142 entitled “Department of Revenue” establishes the Registry of Motor Vehicles as a division within the Department of Revenue.

# The Budget

## Department Of Revenue Registry of Motor Vehicles

	2013 Audited	2014 Audited	2015 Enacted	2015 Revised	2016 Recommend
<b>Expenditures By Subprogram</b>					
Registry of Motor Vehicles	18,266,854	18,843,955	24,816,729	22,313,414	21,435,644
Vehicle Value Commission	7,647	29,532	29,526	29,526	29,526
<b>Total Expenditures</b>	<b>\$18,274,501</b>	<b>\$18,873,487</b>	<b>\$24,846,255</b>	<b>\$22,342,940</b>	<b>\$21,465,170</b>
<b>Expenditures By Object</b>					
Personnel	12,740,709	13,206,557	15,755,411	15,190,436	14,311,719
Operating Supplies and Expenses	4,932,540	5,009,966	5,642,539	5,099,578	4,538,828
Assistance and Grants	2,324	2,247	2,650	2,650	2,650
<b>Subtotal: Operating Expenditures</b>	<b>17,675,573</b>	<b>18,218,770</b>	<b>21,400,600</b>	<b>20,292,664</b>	<b>18,853,197</b>
Capital Purchases and Equipment	535,892	588,780	3,382,655	1,984,159	2,543,872
Operating Transfers	63,036	65,937	63,000	66,117	68,101
<b>Total Expenditures</b>	<b>\$18,274,501</b>	<b>\$18,873,487</b>	<b>\$24,846,255</b>	<b>\$22,342,940</b>	<b>\$21,465,170</b>
<b>Expenditures By Funds</b>					
General Revenue	17,441,705	18,399,937	18,826,844	18,669,439	19,323,244
Federal Funds	728,444	453,987	3,818,815	2,879,738	47,163
Restricted Receipts	3,750	14,763	2,200,596	534,763	2,094,763
Operating Transfers from Other Funds	100,602	4,800	-	259,000	-
<b>Total Expenditures</b>	<b>\$18,274,501</b>	<b>\$18,873,487</b>	<b>\$24,846,255</b>	<b>\$22,342,940</b>	<b>\$21,465,170</b>

# Personnel

## Department Of Revenue Registry of Motor Vehicles

	Grade	FY 2015		FY 2016	
		FTE	Cost	FTE	Cost
<b>Classified</b>					
ASSISTANT MOTOR VEHICLES ADMINISTRATOR	00140A	1.0	117,309	1.0	119,655
ASSOCIATE DIRECTOR REVENUE SERVICE (MOTOR	00144A	1.0	116,949	1.0	122,347
ASSISTANT MOTOR VEHICLES ADMINISTRATOR	00140A	1.0	110,036	1.0	112,236
CHIEF PROGRAM DEVELOPMENT	00134A	1.0	92,034	1.0	93,875
DEPUTY MOTOR VEHICLES ADMINISTRATOR	00139A	1.0	91,043	1.0	92,864
ADMINISTRATOR, FINANCIAL MANAGEMENT	00137A	1.0	89,339	1.0	91,125
COORDINATOR, MOTOR CARRIER & SCHOOL BUS	00133A	1.0	84,553	1.0	86,244
CHIEF OF MOTOR VEHICLE SUPPORT SERVICES	00134A	1.0	84,515	1.0	89,733
CHIEF OFFICE OF ENFORCEMENT AND	00137A	1.0	76,415	1.0	80,791
CHIEF OF MOTOR VEHICLE OPERATOR CONTROL	00135A	1.0	74,423	1.0	79,669
CHIEF, DIVISION OF SAFETY RESPONSIBILITY	03331A	1.0	74,358	1.0	79,150
SUPERVISOR COMPUTER OPERATIONS	03328A	1.0	71,180	1.0	72,603
CHIEF MOTOR VEHICLE SAFETY AND EMISSION	00135A	1.0	70,846	1.0	72,263
SENIOR COMMUNITY DEVELOPMENT TRAINING	00326A	1.0	65,164	1.0	66,467
CHIEF IMPLEMENTATION AIDE	00128A	3.0	192,051	3.0	197,872
CHIEF IMPLEMENTATION AIDE	03328A	1.0	61,054	1.0	62,275
MOTOR VEHICLE APPEALS OFFICER	00324A	10.0	593,659	10.0	609,190
ASSISTANT ADMINISTRATIVE OFFICER	00121A	1.0	55,981	1.0	57,100
SUPERVISOR, MOTOR VEHICLE CUSTOMER	03324A	2.0	109,360	2.0	111,548
LICENSE INVESTIGATOR	00322A	2.0	104,870	2.0	108,293
MOTOR VEHICLE INVESTIGATOR	00320A	4.0	209,425	4.0	215,361
ADMINISTRATIVE OFFICER	00124A	1.0	51,571	1.0	52,603
EXECUTIVE ASSISTANT	00118A	1.0	49,083	1.0	50,063
INTERPRETING INTERVIEWER (SPANISH)	00319A	2.0	96,355	2.0	99,408
FISCAL MANAGEMENT OFFICER	03326A	1.0	47,921	1.0	50,447
SUPERVISOR OF BRANCH OFFICE SERVICES	03322A	9.0	429,626	9.0	442,542
ASSISTANT CHIEF MOTOR VEHICLE SAF. & EMIS.	00125A	2.0	94,106	2.0	99,266
SENIOR TELLER	00318A	4.0	184,861	4.0	188,557
SENIOR RESEARCH TECHNICIAN	00123A	1.0	45,262	1.0	47,495
AUTOMOTIVE AND EMISSION CONTROL	00317A	3.0	134,248	3.0	136,932
TELLER	00315A	1.0	44,502	1.0	45,392
DATA CONTROL CLERK	00315A	3.0	132,738	3.0	135,394
CUSTOMER SERVICE REPRESENTATIVE II (DMV)	00318A	40.0	1,758,098	40.0	1,807,341
AUTOMOTIVE SERVICE SPECIALIST	00318A	4.0	174,362	4.0	177,845
STOREKEEPER	00315A	1.0	40,965	1.0	42,669
PRINCIPAL CLERK-STENOGRAPHER	00313A	2.0	81,766	2.0	83,402
MOTOR VEHICLE OPERATOR EXAMINER	00316A	10.0	408,175	10.0	419,165
INFORMATION AIDE	00315A	2.0	80,789	2.0	83,113
LICENSING AIDE	00315A	2.0	80,341	2.0	83,828
PRINCIPAL CLERK-TYPIST	00312A	2.0	76,158	2.0	78,281
CUSTOMER SERVICE REPRESENTATIVE I (DMV)	00315A <sup>3</sup>	31.0	1,179,205	37.5	1,463,989
SENIOR CLERK-TYPIST	00309A	1.0	37,408	1.0	38,156
SENIOR WORD PROCESSING TYPIST	00312A	3.0	111,482	3.0	116,005
TELEPHONE OPERATOR	00310A	2.0	73,832	2.0	75,796
INTERPRETER (SPANISH)	00316A	1.0	36,743	1.0	38,210

# Personnel

## Department Of Revenue Registry of Motor Vehicles

	Grade	FY 2015		FY 2016	
		FTE	Cost	FTE	Cost
PRINCIPAL CLERK	00312A	2.0	71,773	2.0	73,821
STORES CLERK	00309A	1.0	35,708	1.0	36,422
DATA ENTRY OPERATOR	00310A	1.0	32,614	1.0	33,772
<b>Subtotal</b>		<b>170.0</b>	<b>\$8,134,256</b>	<b>176.5</b>	<b>\$8,620,575</b>
Overtime		-	300,000	-	287,571
Turnover		-	(341,018)	-	(390,593)
<b>Subtotal</b>		<b>-</b>	<b>(\$41,018)</b>	<b>-</b>	<b>(\$103,022)</b>
<b>Total Salaries</b>		<b>170.0</b>	<b>\$8,093,238</b>	<b>176.5</b>	<b>\$8,517,553</b>
<b>Benefits</b>					
Payroll Accrual			44,671		46,591
Holiday			6,000		6,000
FICA			619,593		662,561
Retiree Health			539,646		493,518
Health Benefits			1,855,727		2,037,122
Retirement			1,921,098		1,996,570
<b>Subtotal</b>			<b>\$4,986,735</b>		<b>\$5,242,362</b>
<b>Total Salaries and Benefits</b>		<b>170.0</b>	<b>\$13,079,973</b>	<b>176.5</b>	<b>\$13,759,915</b>
<b>Cost Per FTE Position (Excluding Temporary and Seasonal)</b>			<b>\$76,941</b>		<b>\$77,955</b>
<b>Statewide Benefit Assessment</b>			<b>\$335,115</b>		<b>\$343,924</b>
<b>Payroll Costs</b>		<b>170.0</b>	<b>\$13,415,088</b>	<b>176.5</b>	<b>\$14,103,839</b>
<b>Purchased Services</b>					
Information Technology			1,535,518		-
Other Contracts			192,280		195,280
Buildings and Ground Maintenance			12,600		12,600
Training and Educational Services			34,950		-
<b>Subtotal</b>			<b>\$1,775,348</b>		<b>\$207,880</b>
<b>Total Personnel</b>		<b>170.0</b>	<b>\$15,190,436</b>	<b>176.5</b>	<b>\$14,311,719</b>
<b>Distribution By Source Of Funds</b>					
General Revenue		169.3	\$13,573,789	175.9	\$14,264,556
Federal Funds		0.7	\$1,616,647	0.7	\$47,163
<b>Total All Funds</b>		<b>170.0</b>	<b>\$15,190,436</b>	<b>176.5</b>	<b>\$14,311,719</b>

<sup>3</sup> For FY 2016, includes 12.0 new Part-time CSR positions (6.5 FTE).

# Performance Measures

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## Department Of Revenue Registry of Motor Vehicles

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### *Wait Time - License*

The Rhode Island Division of Motor Vehicles (DMV) tracks transaction wait times to examine operational efficiency. DMV uses the indicators to recommend process adjustments to improve customer experience. License transactions include new driver's licenses, identification cards, and out-of-state transfers. The figures below represent the average wait time for license transactions at DMV's Cranston headquarters.

	2012	2013	2014	2015	2016
<b>Target</b>	--	20 Minutes	20 Minutes	20 Minutes	20 Minutes
<b>Actual</b>	70 Minutes	37 Minutes	53 Minutes	--	--

Performance for this measure is reported by state fiscal year.

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### *Wait Time - Registration*

Registration transactions include new and transfer registration, re-registration, and surviving spouse vehicle registration. The figures below represent the average wait time for vehicle registration transactions at the DMV's Cranston headquarters.

	2012	2013	2014	2015	2016
<b>Target</b>	--	20 Minutes	20 Minutes	20 Minutes	20 Minutes
<b>Actual</b>	70 Minutes	56 Minutes	66 Minutes	--	--

Performance for this measure is reported by state fiscal year.

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### *Wait Time - Commercial Driver's License*

Commercial Driver's License (CDL) transactions include the issuance of new and renewal commercial driver's licenses. The figures below represent the average wait time for CDL transactions at the DMV's Cranston headquarters.

	2012	2013	2014	2015	2016
<b>Target</b>	--	30 Minutes	30 Minutes	20 Minutes	20 Minutes
<b>Actual</b>	36 Minutes	34 Minutes	35 Minutes	--	--

Performance for this measure is reported by state fiscal year.

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### *Blue Return Tickets*

Customers who wait in line but are unable to complete their transaction at the time of service are given a return ticket, known as a "Blue Ticket." The DMV is working to reduce the number of Blue Tickets distributed by better communicating what documentation customers need to complete their transaction. The figures below represent the number of blue ticket transactions at the DMV's Cranston headquarters.

	2012	2013	2014	2015	2016
<b>Target</b>	--	33,000	30,000	30,000	30,000
<b>Actual</b>	33,191	34,168	32,082	--	--

Performance for this measure is reported by state fiscal year.

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# The Program

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## Department Of Revenue State Aid

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### Program Mission

The Division of Municipal Finance annually calculates and distributes State Aid to qualifying cities and towns. The Executive Summary and Technical Appendix include the distributions of State Aid to individual cities and towns.

### Program Description

For the purposes of budget presentation, State Aid programs are separated from the Division of Municipal Finance's budget. Below is a summary of all appropriated State Aid programs. It should be noted that State Library Aid is appropriated under the Department of Administration.

The Payment-in-Lieu-of-Taxes (PILOT) program reimburses communities for up to 27.0 percent of what they would have collected in property taxes from certain designated tax exempt property (subject to appropriation). The FY 2015 revised budget is funded at \$40.1 million, while the FY 2016 proposed budget is funded at \$35.1 million. This represents a reimbursement rate of 20.75 percent in FY 2016. Data used to determine distribution amounts is updated annually to reflect the most recent data.

The Distressed Communities Relief Fund provides state assistance to municipalities with the highest property tax burdens relative to the wealth of taxpayers. Municipalities are eligible that meet the statutorily determined distressed test in three of four categories. The program is level funded at \$10.4 million in FY 2015 revised and FY 2016 proposed.

Municipal Incentive Aid is a new category of state assistance with the purpose of encouraging municipalities to improve the sustainability of their retirement plans and to reduce unfunded liabilities. Each municipality with a pension fund deemed "critical" must submit a Funding Improvement Plan under RIGL45-13.2. The aid is provided at \$5.0 million for FY 2015 and FY 2016.

The FY 2016 budget continues to provide funding for the Property Valuation Statistical Update Program, which reimburses cities and towns for legislatively mandated property valuation statistical updates on a per parcel basis. Funding for FY 2015 revised is estimated at \$696,500. The projected FY 2016 funding is \$1.8 million for estimated actual cost of reimbursement based on similar communities.

The 1998 General Assembly enacted the Motor Vehicle Excise Tax Phase-Out legislation to phase out the excise tax on motor vehicles and trailers over an original seven year period. There have been various legislative changes to the legislation since its inception. Total funding enacted in FY 2015 revised and FY 2016 proposed to support this program is \$10.0 million. Data used to determine distribution amounts for FY 2016 is an estimate and is subject to change once finalized December 31, 2014 motor vehicle tax rolls are received.

### Statutory History

The State Aid Program was transferred from the Department of Administration as part of the FY 2012 Budget.

# The Budget

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## Department Of Revenue State Aid

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	2013 Audited	2014 Audited	2015 Enacted	2015 Revised	2016 Recommend
<b>Expenditures By Subprogram</b>					
State Aid	57,248,352	61,583,867	67,020,089	67,249,646	63,165,640
<b>Total Expenditures</b>	<b>\$57,248,352</b>	<b>\$61,583,867</b>	<b>\$67,020,089</b>	<b>\$67,249,646</b>	<b>\$63,165,640</b>
<b>Expenditures By Object</b>					
Aid to Local Units of Government	57,248,352	61,583,867	67,020,089	67,249,646	63,165,640
<b>Subtotal: Operating Expenditures</b>	<b>57,248,352</b>	<b>61,583,867</b>	<b>67,020,089</b>	<b>67,249,646</b>	<b>63,165,640</b>
<b>Total Expenditures</b>	<b>\$57,248,352</b>	<b>\$61,583,867</b>	<b>\$67,020,089</b>	<b>\$67,249,646</b>	<b>\$63,165,640</b>
<b>Expenditures By Funds</b>					
General Revenue	56,373,024	60,735,243	66,098,076	66,327,633	62,243,627
Restricted Receipts	875,328	848,624	922,013	922,013	922,013
<b>Total Expenditures</b>	<b>\$57,248,352</b>	<b>\$61,583,867</b>	<b>\$67,020,089</b>	<b>\$67,249,646</b>	<b>\$63,165,640</b>